



County of San Diego, Department of Planning and Land Use
RESIDENTIAL PLAN SUBMITTAL WORKSHEET
BUILDING DIVISION

Customer Information version

Each item on this worksheet is an essential part of the project design. It is the responsibility of the Designer/Applicant to complete this form properly. If the form is incomplete the plans will not be accepted.

Assessors Parcel Number (APN):		Zoning Information (858) 565-5981	
Thomas Brothers Coordinates:		Use Reg	
Site Address:		Animal Reg	
Please Check One: I am a(n) <input type="checkbox"/> Contractor <input type="checkbox"/> Agent for Contractor		Development Regulations	Density
<input type="checkbox"/> Owner <input type="checkbox"/> Agent for Owner			Lot Size
Contact Information			Bldg Type
Name:			Max Flr Area
Address:			Flr Area Ratio
City: State:			Height
Zip: Phone No.: ()			Lot Coverage
Fax No.: () E-mail:			Set Back
Owner Information		Open Space	
<input type="checkbox"/> Check here if same as contact.		Special Area Regs	
Name:		General Plan:	
Address:		Drainage District:	
City: State:		Flood Plain Overlay: Yes No	
Zip: Phone No.: ()		Setbacks	
Scope of Proposed Work		Front:	
<input type="checkbox"/> New Building <input type="checkbox"/> Residential Addition		Side:	
<input type="checkbox"/> Residential Remodel (No addition of floor area)		Rear:	
<input type="checkbox"/> Acc. Structure (Barn, Garage, Cabana)		Ext. Side:	
<input type="checkbox"/> Other, please describe:		Sewer / Septic (circle one)	
Building Areas		Water Well Yes No	
Note: Floor area on plans must match energy calculations.		T.O.P. Yes No	
Floor Area (habitable):		(T.O.P. = Temporary Occupancy Permit)	
Garage/Storage Area:		Temp Const Power Yes No	
Basement Area (non-habitable):		Size of Elec. Service: _____ Amps	
Barn/Agricultural Building Area:		Fire Sprinkled: Yes No	
Deck/Stair Cover Area:		Air Conditioned: Yes No	
Covered Porch/Patio Area:			
Retaining Wall Area:			
Number of Bathrooms:			
Area of Land Disturbance:			
Other: (Please Describe)			

MINIMUM ESSENTIAL ITEMS FOR PLAN SUBMITTAL
(See Form DPLU #658 for a detailed explanation of these requirements)

PLAN REQUIREMENTS	Item Required ¹	Check List
Permit Application	Y	<input type="checkbox"/>
Architect/Engineer Stamp	P	<input type="checkbox"/>
2 Complete Sets of Plans	Y	<input type="checkbox"/>
Assessors Set of Plans (Required at permit issuance only)	Y	<input type="checkbox"/>
ARCHITECTURAL/STRUCTURAL		
Title Sheet	Y	<input type="checkbox"/>
Plot Plan	Y	<input type="checkbox"/>
Evidence of Legal Parcel (Required at permit issuance only)	Y	<input type="checkbox"/>
Grading Plan	P	<input type="checkbox"/>
Compaction Report (3 copies)	P	<input type="checkbox"/>
Soils Report (2 copies)	P	<input type="checkbox"/>
Foundation Plan	Y	<input type="checkbox"/>
Floor Plan	Y	<input type="checkbox"/>
Schedules	P	<input type="checkbox"/>
Elevations	Y	<input type="checkbox"/>
Cross Sections	Y	<input type="checkbox"/>
Roof Plan	Y	<input type="checkbox"/>
Details	Y	<input type="checkbox"/>
Structural Plans & Details	Y	<input type="checkbox"/>
Truss Drawings (2 copies)	P	<input type="checkbox"/>
Special Inspection/Structural Observation	P	<input type="checkbox"/>
Structural Calculations (2 copies)	P	<input type="checkbox"/>
ELECTRICAL		
NOTE: Residential Services of 400 amps or less are exempt		
Electrical Plan	P	<input type="checkbox"/>
Single-line Drawing	P	<input type="checkbox"/>
Electrical Load Calculations/Panel Schedules	P	<input type="checkbox"/>
Lighting Plans	P	<input type="checkbox"/>
ENERGY		
Title 24 Energy Requirements (2 copies)	Y	<input type="checkbox"/>

¹ Y=Required; P=Possibly Required

RESIDENTIAL SUBMITTAL WORKSHEET

This is to certify that I have been informed that it may not be possible to issue the building permit for which I have submitted an application. Upon review of the plans and permit application by the County, correction list(s) and a Condition of Approval list will be generated. I understand these Conditions of Approval and all plan check items must be resolved before the permit will be issued. I further understand that any fees paid for plan review are not refundable. Acceptance of plan review fees is no assurance that a permit will be issued. Upon payment of plan review fees, the plan check will be valid for one calendar year.